



SEI CANDIDATE INSTRUCTION EVALUATION FORM

(Submit with your application & Instructor Objective Completion Record for initial recognition or renewal)

SEI Candidate's Printed Name: _____ Signature: _____

DOH Course _____ Instructor Objective Number _____
 Approval Number: _____ OR Lecture/Skill Lab Topic: _____ Date: _____
 (If reevaluation, indicate N/A)

SEI-E 's Printed Name: _____ Signature: _____

INSTRUCTIONS: Please complete this form for each lesson Instructor Objective performed by the SEI candidate. Evaluate both content of presentation and instructor knowledge. Circle the appropriate rating: N/A) See Note Below
 1) Needs improvement 2) Satisfactory 3) Good 4) Excellent. * Identifies critical elements. **If a number 1 is circled on a critical element, an Instructor Objective Quality Improvement Record must be completed.**
 NOTE: Circling N/A is only appropriate for components where N/A appears in the "Not Applicable" column).

<u>THE INSTRUCTOR:</u>	<u>Not Applicable</u>	<u>Needs improvement</u>	<u>Satisfactory</u>	<u>Good</u>	<u>Excellent</u>
1. *Clearly stated the objectives for the lecture/practical lab.		1	2	3	4
2. *Met the stated objectives for the lecture/practical lab.		1	2	3	4
3. *Summarized key points at end of lecture/practical lab.		1	2	3	4
4. *Was knowledgeable in the lecture topic/practical skill(s).		1	2	3	4
5. *Clearly presented material and was easily understood.		1	2	3	4
6. *Was prepared and made good use of class time.		1	2	3	4
7. Used appropriate and easy to follow audio-visual aids.	N/A	1	2	3	4
8. Taught lesson material in a logical progression.	N/A	1	2	3	4
9. Made lecture/practical skill lab interesting.		1	2	3	4
10. Presented information in various ways to accommodate information retention; i.e., charts, visuals?	N/A	1	2	3	4
11. Correlated classroom instruction to actual field application.		1	2	3	4
12. Was positive/enthusiastic about class/practical labs?		1	2	3	4
13. Controlled distractions appropriately/adequately.	N/A	1	2	3	4
14. Encouraged students to interact with each other.	N/A	1	2	3	4
15. Projected professional demeanor.		1	2	3	4
16. Appropriate personal appearance.		1	2	3	4
17. Projected voice clearly.		1	2	3	4
18. Maintained composure		1	2	3	4
19. Gestured appropriately.		1	2	3	4
20. *Encouraged class participation/questions.		1	2	3	4

THE INSTRUCTOR:

	<u>Not Applicable</u>	<u>Needs improvement</u>	<u>Satisfactory</u>	<u>Good</u>	<u>Excellent</u>
21. *Answered students' questions appropriately.	N/A	1	2	3	4
22. *Clearly demonstrates skill(s).	N/A	1	2	3	4
23. *Demonstrated skill(s) correctly.	N/A	1	2	3	4
24. Provided equipment that was in good working order.	N/A	1	2	3	4
25. Provided sufficient equipment during practical labs.	N/A	1	2	3	4
26. Provided one instructor or assistant instructor for every six students during practical skill lab.	N/A	1	2	3	4
27. *Closely monitored each students' practical skill performance and provided feedback.	N/A	1	2	3	4
28. Closely monitored other instructors' performance and provided feedback.	N/A	1	2	3	4
29. Was punctual.		1	2	3	4
30. *Treated all students fairly and equally.	N/A	1	2	3	4
31. Counsels/remediates students as necessary	N/A	1	2	3	4

EXPLAIN WHY THE CANDIDATE NEEDS IMPROVEMENT:**ADDITIONAL COMMENTS:**